

Date: December 7, 2015

To: Thomas J. Bonfield, City Manager
Through: Keith Chadwell, Deputy City Manager
From: Reginald J. Johnson, Director
Department of Community Development
Subject: Urban Ministries of Durham, Inc.
2015-2016 CDBG Grant Contract for Community Café Meals for
Emergency Shelter Residents

Executive Summary

On April 20, 2015, City Council approved the FY 2015-2016 Annual Action Plan for the use of CDBG, HOME, ESG and General Funds. This Action Plan included a grant of Community Development Block Grant (CDBG) funds in the amount of \$80,000.00 to Urban Ministries of Durham, Inc. in support of meals for shelter residents prepared in their Community Café. Urban Ministries of Durham's Community Café provides meals to Community Shelter residents and individuals in the community in need of this type of assistance with over 241,000 meals served during the previous fiscal year. Approximately 37% of these meals were provided to shelter residents. The Department of Community Development recommends the approval of the Urban Ministries, Inc. Subrecipient Contract in the amount of \$80,000.00 in support of their continuous efforts to provide meals prepared in the Community Café to shelter residents.

Recommendation

The Department of Community Development recommends City Council authorize the expenditure of \$80,000.00 in CDBG funds and authorize the City Manager to execute a Subrecipient Contract with Urban Ministries of Durham, Inc. for support of their Community Café.

Background

Urban Ministries of Durham, Inc. has operated a Community Kitchen that provides three nutritious meals daily, seven days a week, to shelter residents and other individuals affected by poverty in the Durham community for the past fourteen years. Costs are minimal as the result of an estimated 4,000 dedicated volunteers who provide the majority of the labor. The bulk of the food served is donated by individuals, businesses, and organizations. The food preparation and service is coordinated by Urban Ministries' full time chef and kitchen manager with an average of 7,500 meals per month prepared and served to shelter residents during the 2014-2015 fiscal year.

Issues/Analysis

The Point in Time count conducted in January, 2014 concluded that Urban Ministries of Durham, Inc. provided housing to the second largest number of homeless individuals in their

emergency shelter. In the fiscal year ending June 2014, Urban Ministries of Durham, Inc. provided emergency shelter to 1,034 homeless individuals, a 3.5% increase over the previous year.

Urban Ministries of Durham of Durham, Inc. projects a need to provide 96,000 meals in FY 2015-2016 to accommodate a total of 1,000 homeless shelter residents while assisting them to transition to permanent housing.

Alternatives

The Council may elect not to authorize the execution of this contract and/or not to approve the amount allocated, in which case Urban Ministries of Durham, Inc. would be unable to effectively assist shelter clients and others in the community with no other means of meeting their basic need for nutrition.

Financial Impacts

CDBG funds are budgeted and available for this project. There will be no impact on the General Fund.

SDBE Summary

SDBE requirements do not apply.

Attachment

Subrecipient Contract